



Dear Parents,

This document should give you an overview of what HCJS offers to you and your child to ensure a smooth transition from infant school to junior school.

Before National Offer Day

We host an Open Day & Evening in the Autumn term, usually in late October, early November. This is your first chance to meet all teaching staff, get a feel for the school, its geography, vision values and approach to education.

The [Bucks Primary admission portal](#) opens in November and closes in January.

Once you have chosen our school, you will find out whether you have been successful on National Offer Day in April. We call this our 1st round of allocations. At this point our transition provision fully begins and we start to plan for the arrival of your child.

After National Offer Day

We offer the following:

Provision Name	When	Context
Welcome to Haddenham Booklet	Document on website	A small booklet with information about HCJS, the site geography, the staff sour school curriculum and specifics about life in Year 3.
Video Tour of School	On Website	A short video by Mr Gore walking around our school site.
Infant and Juniors SENCO meetings and visits	From April through summer	SENCOs meet to discuss the individual needs of pupils transitioning to our setting.
Drop In Coffee Mornings	Throughout Spring and Summer Terms	An opportunity for parents to meet with senior staff regarding our school, ethos, provision
Y2 Art Afternoon	Summer Term 1	<p>Aim: To give all pupils an additional taste of a HCJS lesson, meet older pupils and understand our values.</p> <p>Mrs Duncan & a Year 3 team member to lead an art session with the peer support of year 5 pupils (next year's peer mentors). School Tour with Mr Gore</p> <p>Summer term: May</p> <p>Tmings 1:25- 2:30</p> <p>HSM and HCIS staff support stay with children</p>
Y2 PE Afternoon	Summer Term 1	<p>Aim: To provide all pupils an additional taste of a HCJS lesson & campus, to meet older pupils and understand our values and socialise/learn with children from the other feeder school</p> <p>Mr Battersby our PE lead, alongside our Year 6 play leaders & sports captains, will lead a carousel of activities</p> <p>All 90 children are invited and divided into 9 teams of 10.</p> <p>A Year 3 teacher will be available</p> <ul style="list-style-type: none"> • Summer 1: April • Timings 1:30 - 2:30 <p>HSM and HCIS to support and stay with children</p>
Infant teachers and Junior	Summer 2	HCJS and both Infant Schools work tirelessly to transition your

teachers meetings		<p>children from their respective Infant School to the Junior School.</p> <p>We work collaboratively to create 3 balanced classes that consider the needs of every child from; gender, academic ability, behavioural needs, special educational needs, SEMH needs, and friendship preferences. These decisions are made as a transition team.</p>
Parent Welcome Starter Pack	Summer 2	<p>Letter sent via your infant school</p> <p>What's included: New starter information, admission & consent forms to be returned to the Junior School office.</p>
Class & House Letters to Parents	Summer 2	<p>Letter/ Email sent via XXX</p> <p>Aim: To share class teacher and House information</p> <p>Friday 28th June 2024</p> <p>Children with older siblings always get assigned the same house.</p>
Bucks Transition Day	First Tuesday in July	<p>Aim: To meet new teachers and staff and to get a feel for life at HCJS</p> <p>The day will consist of - A Lower School Assembly led by Mr Leach and Mr Smart, A meet your teacher session, an example HCJS lesson, a tour and a playtime.</p> <p>Tuesday 2nd July 2024</p> <p>Parents to drop off @ HCJS by MUGA at 9:15</p> <p>9:15 - 12:15</p> <p>Assembly at 10:30 run by Andy Leach</p> <p>Infants School Staff to collect from Hall / MUGA (weather dependant)</p>
Parents Only Meeting with Headteacher & Year 3 staff.	Summer 2	<p>Aim: For parents to meet relevant HCJS staff, understand our ethos and values and become more aware of the logistics and routines of HCJS.</p> <p>Mr Leach, Mr Gore and the year 3 team introduce themselves</p> <p>DATE - Monday 15th July 2023 @ HCJS School Hall</p> <p>6:00pm - 7:30pm</p> <p>We would ask, no children brought to this meeting.</p>
Meet the Teacher	Autumn Term 1 of Year 3	<p>During your children's first half term at HCJS. We arrange a meeting with your children's teacher after school.</p> <p>This provides parents with an opportunity to meet the class teacher in more depth, see the classroom, where your child sits, the lockers and draws, understand homework procedure, reward procedures and classroom protocols.</p>
Year 3 teacher to visit Infants School	Summer 2	<p>If time in our diaries, we like to pop down to visit the year 2 children in summer term 2. This is not always possible due to timetabling and diary clashes</p>

